



Job Title:	Manufacturing Controller	Travel Required:	Limited
Department/Group:	Instrumentation Manufacturing	Position Type:	Full-Time
Location:	Marlborough, Massachusetts	Work Status:	US citizenship required.

Applications Accepted By Email:

Send Resume and Cover Letter to
Jobs.Marlboro@HBM.com
With the Subject Line: **Controller/ /Marlborough**

For more information, visit us at www.hbm.com
We are an Equal Opportunity Employer.
Please, no third party recruiters.

About HBM

HBM, the leader in weighing, test and measurement technologies, provides state-of-the-art transducers, signal conditioning electronics, data acquisition systems and measurement software for use in automotive, aerospace, shipbuilding, railroad, construction and assembly applications.

Our comprehensive product offering is backed by 60 years of experience in professional measurement services. U.S. locations include our headquarters in Marlboro, MA, with offices in IL, MI and WI.

Job Description

Manufacturing Controller role will to add to our HBM Americas Controlling group. This candidate will work to meet financial expectations and collaborate with the management team in supporting business. The manufacturing controller will report to the Financial Director.

Responsibilities:

- Manage the strategic planning, budgeting, and forecasting processes of manufacturing
- Ensure that the financial reporting processes are in accordance with HBM's Financial Procedures
- Supervises accounting staff
- Prepares annual and monthly budgets and performs monthly financial analysis against actual performance
- Directs the ongoing activity associated with general ledger accounting, monthly and annual close
- Audits, tracks and controls fixed assets, contracts and orders
- Prepare physical inventory reports and report findings to Executive Management
- Act as point of contact for internal compliance audits
- Prepares journal entries

Qualifications:

- Bachelor's Degree (B.A.) in Accounting or Finance is required. MBA or CPA is preferred
- 5+ years of related experience in financial management, reporting, forecasting, budgeting and analysis
- Prior Management experience
- Prior Plant Manufacturing accounting experience is required
- Substantial experience working with ERP, preferably SAP
- Superior knowledge of Microsoft Excel, Word, PowerPoint
- Self motivated with the ability to work independently without direct supervision
- Strong attention to detail with consistent accuracy
- Effective interpersonal skills, ability to function as a team member and address conflict constructively.
- Demonstrated ability to manage multiple projects simultaneously.
- Demonstrated ability to use the PC, including MS Word, Excel, Windows, and SAP.
- Excellent interpersonal, organizational, written and verbal communication skills
- Capability of managing multiple projects and deadlines
- Ability to travel occasionally for training purpose

BENEFITS:

- HBM offers great benefits including a generous paid time off policy, medical, dental, life and disability insurance, 401(k) matching, and education reimbursement.

